

NATIONAL ASSOCIATION OF STUDENT ASSISTANCE PROFESSIONALS

Affiliation Agreement between NASAP and state SAP associations

This document when signed, dated, and returned will serve as the agreement under which _____ (referred to hereafter as "State Chapter") will be a State Chapter of the National Association of Student Assistance Professionals, (referred to hereafter as "NASAP")

This agreement imposes certain limited obligations on both NASAP and the State Chapter. They are enumerated below. While the field of Student Assistance has grown rapidly since it emerged in the mid-1980s, there remain many areas of the country in which Student Assistance has not yet taken root. Even in those areas where Student Assistance is practiced, the extent to which it has become firmly entrenched in school systems, as reflected in budget and personnel support, varies. In short, Student Assistance is in many respects a still emerging and evolving field.

This is true of both many state Student Assistance associations and NASAP. Many significant accomplishments have been achieved by both state Student Assistance associations and NASAP. Nonetheless, it is clear that establishing a strong national organization with a variety of programs serving the Student Assistance field will take time, patience, and additional resources that have not yet been identified and tapped. The same applies to many state Student Assistance organizations as well.

The principle purpose of this agreement, therefore, is to create a relationship between NASAP and the State Chapter which reflects and acts to further the common vision of a strong national organization with a network of State Chapters representing and working on behalf of the Student Assistance field through a variety of programs and activities. Those obligations that are imposed as part of this agreement are aimed at advancing this long-term vision.

With the preceding considerations in mind, NASAP and the State Chapter hereby agree as follows:

- The State Chapter will be known as and may refer to itself as a State Chapter of NASAP;
- The State Chapter will abide by and its bylaws shall reflect NASAP's Code of Ethics which includes a policy regarding receipt of funds from alcohol and tobacco companies (the applicable NASAP bylaw provision is attached and labeled "Appendix to Affiliation Agreement");
- The State Chapter will keep on file with NASAP a copy of its most current bylaws;
- NASAP shall at least annually pay to the State Chapter \$10 for each NASAP member whose annual dues have been paid after the date on which this agreement is executed and who resides in the State Chapter's state;
- The State Chapter shall at all times conduct itself in a manner consistent with the professionalism of the Student Assistance field and which in no way reflects adversely on NASAP;
- NASAP shall at least annually schedule and conduct a meeting of all State Chapters for the purpose of discussing matters of mutual interest;
- The State Chapter shall make every effort to send a representative to this meeting;
- The State Chapter shall through this annual meeting work with NASAP in identifying and developing programs and activities for the benefit of the Student Assistance field.

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While it does not anticipate ever having to do so, NASAP reserves the right to withdraw State Chapter status from the State Chapter if for any reason continuation of State Chapter status would detract from the professionalism of the field or in any other way detract from NASAP's ability to effectively represent and serve the Student Assistance field.

This agreement anticipates that as the field continues to develop and both NASAP and State Chapters become stronger, additional obligations between NASAP and its State Chapters may be required to support programs and activities provided for the field and to operate in a manner consistent with organizations in a comparable state of development. NASAP hereby agrees, however, that it will first consult with State Chapters before imposing any additional obligations associated with State Chapter status.

Signed _____ Signed _____
NASAP President State Chapter President

Date _____ Date _____

Appendix to Affiliation Agreement

The following Code of Ethics must be approved as part of a state association's bylaws before affiliating with NASAP. A state chapter would insert its own name in the parentheses

Code of Ethics:

To prevent the real or perceived conflict between board member action and board policy, by accepting a seat on the Board of Directors a director agrees to abide by its code of ethics. A member of the Board of Directors of (State Chapter):

- (a.) May not lend (State Chapter's) name to any cause, project or product without prior knowledge and approval of the Board of Directors;
- (b.) May not use his/her affiliation with (State Chapter) in a way which lends credibility to or implies (State Chapter's) endorsement of any cause, project, program, or product except as in (a);
- (c.) May not use his/her position as a director to obtain anything of substantial value for the benefit of self, family, or business organization with which the director may be associated;
- (d.) May not participate in a conflict of interest situation or receive anything of value likely to influence official actions as a director or as a reward for past action or inaction;
- (e.) May not work for or receive gifts and/or funding from the tobacco/alcohol beverage industry or affiliated organizations.
- (f.) May not be in violation of (State Chapter) Member's Code of Ethics as approved by the Board of Directors.

